**DUNBAR ELEMENTARY SCHOOL**

**Date: February 13, 2025**

**Time: 4:00pm**

**Location: Virtual Zoom**

1. **Call to order:** 4:06 pm
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Dr. Lakisha Wright** | **Present** |
| **Parent/Guardian** | **Destiny Davis** | **Absent** |
| **Parent/Guardian** | **Shronda Hall** | **Absent** |
| **Parent/Guardian** | **Ditiffany George** | **Present** |
| **Instructional Staff** | **Dorris Howard** | **Present** |
| **Instructional Staff** | **Ashley Palmer** | **Present** |
| **Instructional Staff** | **Telecia Mangham** | **Present** |
| **Community Member** | **Nikki Cauthen** | **Present** |
| **Community Member** | **Watrina Watson** | **Present** |
| **Swing Seat** | **Chris Brown** | **Present** |
| **Student** *(High Schools)* |  |  |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes or No]

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: Palmer; Seconded by: Watson

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

**Motion** [Passes/Fails]

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by Palmer; Seconded by: Cauthen

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

**Motion** [Passes/Fails]

* 1. **Approval of Draft Budget:** Motion made by Palmer; Seconded by: Cauthen

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

**Motion** [Passes/Fails]

1. **Discussion Items** 
   1. **Budget Development Presentation**
      1. Dr. Wright discussed staffing conferences.
      2. The budget must be approved by the 14th.
      3. Dr. Wright reviewed the strategic plan and priorities.
      4. The school wants to attract and build capacity of teachers as well as providing academically challenging curriculum.
      5. The signature and turnaround program funding process and proposals were discussed.
      6. Dr. Wright also discussed how the updated budget impacts instruction.
      7. The summary tab overview was explained (positions earned, funded, staffed, and the difference).
      8. Summary of positions changed. (Removed positions, and positions created).
      9. Dr. Wright explained there was an increase of special education students from 9 to 40.
      10. Dr. Wright further explained that 68% of the budget goes toward instruction.
      11. Mrs. Howard led discussion on questions to consider and discuss.
      12. Mrs. Palmer asked is the turnaround paraprofessional position for this year or next year.
      13. Dr. Wright explained the position would be for the upcoming year.
      14. Mr. Brown asked if the district would take on the funding for family engagement.
      15. Dr. Wright explained that the district does not take on that funding.
      16. Mrs. Howard closed the discussion and moved to approval of the draft budget.
2. **Information Items**
   1. **Principal Report**
      1. Dr. Wright discussed the 21st century grant was submitted.
   2. **Committee Reports**
      1. Ms. Palmer provided information and progress on the uniform committee.
   3. **Cluster Advisory Report**
      1. Mrs. Howard updated the team that the next cluster meeting will be held on 2/24/25.
3. **Announcements**
   * 1. Declarations are open.
     2. G3 Event legislative event.
     3. Dr. Wright provided information on the activities for Black History month.
     4. Cocoa and Canvas event had 107 people in attendance.
     5. Dunbar had 1st and 2nd place positions winners in the district wide Science Fair.
4. **Public Comment**
5. **Adjournment: Motion** [Passes/Fails]

Members Approving: **Howard, Palmer, Mangham, Cauthen, George, and Watson**

Members Opposing:

Members Abstaining:

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**Minutes Taken By:** [Ashley Palmer]

**Position:** [Secretary]

**Date Approved**